



## Two's News

December 2011/January 2012

### Alumni registration:

Currently enrolled families at Tree Town will be sent registration forms via e-mail during the week of November 28th. Register for next year, two days, December 20<sup>th</sup> and December 21<sup>st</sup>! Drop your form in the office either day. The registrar is **Michelle Huber** (630) 530-2388.

### New family registration:

New families will be asked to call the school starting January 2, 2012 at 8:30 AM to be placed on a list and receive registrations forms. The number for the school is **630) 279-8778**. Word of mouth is our best advertisement! If you know of families interested in Tree Town or friends of your child please have them call the school to schedule an observation. **Krista Nunnemaker** is the new family registrar (630) 516-3454.

### Committees

We do appreciate the help of each individual when responding to the needs of each committee. We try to see that everyone has the opportunity to participate. Publicity will be called upon to distribute posters during the month of December. **Mid-year clean-up will take place January 4th from 6:30-9:30**. Mrs. Baker will be contacting members of the committee to remind them about the date.

### Treats with Santa

Back by popular demand is Treats with Santa. Santa will make a special appearance for his Tree Town friends at St. Peter's Church (corner of Church and Cottage Hill) on December 3<sup>rd</sup> from 10:00 - 12:00. There will be crafts, snacks, stories, and an opportunity to have a picture taken with Santa. The cost is \$40 per family.

### Snack Suggestions:

Please don't forget fruit. Some suggestions this time of year are Clementine tangerines. Children can be encouraged to peel their own. What a great fine motor activity!

**Arrival:**

Please arrive at school promptly, but no more than **five minutes before school** begins unless you are serving as the parent helper. **Scheduled helpers need to arrive 10 minutes prior to the start of the class.**

**Tuition****Just a reminder...**

Tuition is due **February 1, 2012**. Please make checks out to Tree Town Cooperative Nursery School and forward to:

**Meredith Vogel  
481 E. Adams  
Elmhurst, Illinois 60126  
(773) 230-4019  
Meredith.vogel@us.gt.com**

Tuition checks may also be deposited in the tuition lock box in the school office. If you have any questions, call Meredith at **(773) 230-4019**. Please remember there is a late **fee of \$20.00 for any payment made 1-7days after the due date and a \$50.00 late fee for payments made after seven days**. If you need to make arrangements for an alternative payment schedule, you must contact Meredith prior to February 1<sup>st</sup>. Individual billing is not provided.

**Tuition Amount Due**

1-day per week 2's class is \$ 367

**Tax Information**

For Income Tax purposes, the Tree Town Tax Number is: 36-2659362. If you need a statement on Tree Town letterhead for tax purposes, you may contact Meredith Vogel (773) 230-4019.

**Tree Lighting Ceremony**

Tree Town will participate in the community tree lighting ceremony at Wilder Park this year on December 1<sup>st</sup>, from 6:30 – 7:30 PM. The children will be making decorations the week of November 28th. Our tree is near the front of the Wilder Park mansion toward the park district parking lot. Come trim the Tree Town tree!

**Parent Teacher Conferences**

Conference sign-up sheets will be posted on your class bulletin board after winter break. They will take place on January 19<sup>th</sup> from 6:30 – 7:00 PM. Since parents are involved in many of the classes, we fully understand that you may not feel it necessary to have a conference, please don't sign up for a conference because you feel it is expected. If you do not sign up for a conference and a teacher has some concerns she wishes to share with you, she will contact you. If the times arranged do not accommodate your schedule, you may talk with your teacher about another time.

**We wish you the very best for a Happy, Healthy Holiday Season!**

**Karen, Sarah, and Barb**

# Calendar

## December

Week of November 28<sup>th</sup> registration forms e-mailed to current families

Dec. 1st- Wilder Park Tree Lighting 6:30 - 7:30

Dec. 3rd - Treats with Santa 10:00 - 12:00

Dec. 20th & Dec. 21st - Registrations forms due at Tree Town for 2012 - 2013

Dec. 23rd - Winter Break Starts

## January

Jan. 2<sup>nd</sup> - Phone-in registration for new families

Jan. 4th - Clean-up at Tree Town 6:30 - 9:30

Jan. 9th - Classes resume at Tree Town

Jan. 19th - Conferences at Tree Town

Jan. 23<sup>rd</sup> - Board Meeting

Jan. 28<sup>th</sup> - Casino Night Fundraiser